

**Panorama Community School District  
School Board Meeting & Public Hearing**

**Date:** 2/12/2024  
**Time:** 5:30 p.m.  
**Location:** Panorama District Board Room

**Regular Meeting**

**Call to Order**

The Panorama Community School District Board of Education met for a Regular meeting on February 12, 2024 in the district board room located at the middle/high school. The meeting was called to order by Deb Westergaard, President, at 5:30 p.m.

**Board Members Present:**

Deb Westergaard: Here  
Heidi Clark: Here  
Damon Crandall: Here  
Mark Cates: Here  
Clint Deardorff: Absent

**Administrators Present:**

Kasey Huebner (Superintendent), Symantha Crawford (School Business Manager/Board Secretary), Thad Stanley (MS/HS Principal), Liz Ratcliff (Elementary Principal)

**Others:** Rachel Downing, Greg Randel, Steve Hameister, Tori Heckman, Evan Johnson, Jamiee Knorr

**Public Forum**

-No one spoke.

**Agenda**

Changes to Agenda: None  
Crandall motioned to approve the agenda as presented.  
Clark seconded  
Motion carried unanimously

**Good News**

- Panorama students grades K-12th are making Valentines for every K-12 student that attends Perry Schools to be delivered on Valentine's Day. There has been great student involvement with this project and an overwhelming amount of support from our community. Our goal is every Panorama student giving a valentine AND every Perry student receiving one. Thanks for all the contributions, time and support Panorama!
- Panorama High School participated in the Southwest Valley HS Quiz Bowl competition Feb 5th and placed 2nd out of 11 teams. Panorama's team was composed of 5 freshmen and 1 sophomore. Baylyn Herring- 10th grade, Parker Meyer, Holliday Mertens, Luke Brinker-Owen, Jenna Dugan, Zander Lopez all 9th graders. These students participated against mostly upperclassmen. After Round 11 of 15 they were in first place but fell to second in the last 4 rounds.
- Large group speech students had three groups perform at district contest; all three moved on to state contest, and received division 1 (excellent) readings. Update- Reader's Theater is selected for All State (non-performing).
- It was great having Angela Nieto from John Deere today at PHS! Angela talked about a bunch of exciting career opportunities with John Deere in Iowa and throughout the world. She encouraged students to think about what they're good at and what they enjoy doing. Angela also emphasized the benefits of job shadows, apprenticeships, internships and mentorships as they consider their futures. There were 45 students and 5 staff members that were able to attend.
- Jamie Newel with MidAmerican Energy spoke with students this morning about careers in the Energy industry and their summer internship program. Jamie is a former educator and lives in the area. There were 47 students and 4 staff members that were able to attend.

**Reports**

- A. Building Report - HS Building Report
  - Steve Hameister, HS Teacher, and two students Evan Johnson & Tori Heckman shared information with the board regarding Panorama AgEd and FFA.
- B. SBO Report - Fiscal 2023 Financial Audit Review

**Discussion/Information Topics**

Upcoming Dates:

1. Early Out, Parent Teacher Conferences - February 14th & 15th
2. No School, District PD - February 16th

3. Regular School Board Meeting - March 11th @ 6:30 p.m.

**Action Items**

**A. Consent Items:**

Crandall motioned to approve the consent items as presented.

Cates seconded

Motion carried unanimously

Consent items included:

-Minutes from the January 8, 2024 Regular Board Meeting and February 5, 2024 Work Session

-Bills, VISA report, Financial Reports, Bank Reconciliations

-3 open enrollment "IN" (2023-2024) & 2 open enrollment "OUT" (2023-2024)

-Contract Recommendations as follows:

**2023-2024 School Year (New Contracts)**

-Ismael Galvan, Head HS Softball Coach, \$5,025

-Michele Recker, HS Assistant Track Coach, \$3,865

**2024-2025 School Year (New Contracts)**

-Zach Tokheim, Elementary Teacher - 3rd Grade, \$38,652

**2023-2024 School Year (Resignations) - End of Year**

-Brett Kauzlarich, HS Special Education Teacher

-Renaë Randel, HS Special Education Teacher

**Overnight Trip Requests as follows:**

-2024 Senior Class Trip, April 30-May 1, 2024; Kansas City, MO; 25-35 students, 4 chaperones

-High School Space Settlement Design Competition (SSDC) Regional Finals; March 20-24, 2024, Johnson Space Center, Houston, TX; 5 students, 1 chaperone

**Fundraiser Requests** - Approval of Updated List

**B. District Audit Report**

Cates motioned to approve the Fiscal Year 2023 Audit as presented.

Clark seconded

Motion carried unanimously

**C. 1st Reading of 700 Board Policies**

Cates motioned to approve the 1st Reading of the 700 Series, as presented.

Clark seconded

Motion carried unanimously

**D. 2024 Calendar Amendments**

Crandall to approve the 2024 Calendar Amendments - January 26-student day; April 26-student day.

Clark seconded

Motion carried unanimously

**E. Set Public Hearing Date for 2024-2025 Master School Calendar**

Clark motioned to set the Public Hearing for the 2024-2025 Master School Calendar for Monday, March 11th starting at 6:30 pm.

Crandall seconded

Motion carried unanimously

**F. Add Schedule B for the District E-Sports Coordinator**

Clark motioned to approve the addition of District E-Sports Coordinator to the Schedule B.

Crandall seconded

Motion carried unanimously

**Board Questions/Topics for Future Agendas**

-None

**Closed Session: Superintendent Evaluation**

The board went into closed session at 6:08 pm at the request of Kasey Hueber, Superintendent, according to Iowa Code-Section 21.5 (1.i) of the Iowa Code to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. The board came out of closed session at 6:34 p.m.

## **North Parking Lot Project Public Hearing - 6:30 pm**

The Panorama Community School District Board of Education held a Public Hearing for the North Parking Lot Project on February 12, 2024 in the district board room located in the middle/high school. At the public hearing, any resident or taxpayer may present objections to or arguments in favor of the north parking lot project.

### **Board Members Present:**

Deb Westergaard, Heidi Clark, Damon Crandall & Mark Cates. Clint Deardorff was absent.

### **Administrators Present:**

Kasey Huebner (Superintendent) Symantha Crawford (School Business Manager/Board Secretary).

**Others:** Rachel Downing, David Sturm, Mason Goergen, Greg Randel

Crandall motioned to open the public hearing for the north parking lot project at 6:35 p.m.

Clark seconded

### **Roll Call:**

Deb Westergaard: Yes

Damon Crandall: Yes

Heidi Clark: Yes

Mark Cates: Yes

Motion carried unanimously

**Written Objections/Comments: none**

**Oral Objections/Comments: none**

Clark motioned to close the public comments section of the hearing at 6:36 pm.

Cates seconded

Motion carried unanimously

## **Action Items**

### **A. Panorama CSD High School North Parking Lot and Driveway Improvements Project**

#### **1. Resolution Approving Plans, Specifications, and Form of Contract**

-Cates motioned to approve the following:

WHEREAS, on the 8th day of January, 2024, plans, specifications and form of contract were filed with the School Board of Panorama Community School District, Panora, Iowa, for the construction of parking lot improvements according to plans entitled "PANORAMA CSD HIGH SCHOOL NORTH PARKING LOT AND DRIVEWAY IMPROVEMENTS - PANORA, IOWA"

in

Panora, Iowa and such other work as may be incidental thereto, within the City of Panora, Iowa; and

WHEREAS, notice of hearing on plans, specifications and form of contract was published as required by law;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF PANORAMA COMMUNITY SCHOOL DISTRICT OF PANORA, IOWA:

That said plans, specifications and form of contract are hereby approved and adopted as the plans, specifications and form of contract for said improvements.

-Crandall seconded.

Deb Westergaard: Yes

Damon Crandall: Yes

Heidi Clark: Yes

Mark Cates: Yes

Motion carried unanimously.

#### **2. Review Construction Bids - Bid Tabulation**

Dave Sturm and Mason Goergen, Snyder and Associates, Inc, reviewed the construction bids received with the board.

#### **3. Resolution Making Award of Contract**

-Crandall motioned to approve the following:

BE IT RESOLVED BY THE SCHOOL BOARD OF PANORAMA COMMUNITY SCHOOL DISTRICT, PANORA, IOWA:

That the bid of Jordison Construction, Inc, of Urbandale, IA in the sum of \$535,997.26 for the construction of certain parking lot improvements and such other work as may be incidental thereto, as described in the plans and specifications entitled "PANORAMA COMMUNITY SCHOOL DISTRICT HIGH SCHOOL NORTH PARKING LOT AND DRIVEWAY IMPROVEMENTS –PANORA, IA" and heretofore adopted by this School Board on the 12th day of February, 2024, be and is hereby accepted, and

The Board President and Board Secretary are hereby directed to execute a contract with the said Jordison Construction, Inc of Urbandale, IA, for the construction of said improvements, said contracts not to be binding until approved by this Council.

-Cates seconded.

Deb Westergaard: Yes

Damon Crandall: Yes

Heidi Clark: Yes

Mark Cates: Yes

Motion carried unanimously.

### Adjournment

Public Hearing adjourned at 6:46 p.m.

Symantha Crawford,  
Board Secretary

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Board President

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date